

Howard County Public School System
PERMISSION SLIP FOR FIELD TRIP
Centennial High School

Dates/Destinations: Friday, January 25, 2019 - Sunday, January 27, 2019

Teacher Name: David Matchim
Mode of Transportation: Charter Bus

Objective of trip: The Berklee High School Jazz Festival and Competition
Class/Group: Jazz Band
Bus Company: Dillon's Bus Service/Coach USA
Meal Arrangements: See itinerary
Appropriate Attire: Casual, Jazz Concert Attire
Total # of Students: 24 Anticipated Ratio of Chaperones to Students: 1:4

There may be a separate attachment detailing the itinerary, special clothing or cash requirements, as well as any additional rules or procedures. Please contact Teacher-In-Charge as soon as possible if you have any special needs regarding the trip.

Name of Student: (Please Print) _____ DOB _____

Name of Parent/Guardian: (Please Print) _____

Parent/Guardian contact numbers: (home): _____ (work): _____ (cellular) _____

Alternative emergency contact: _____ Relationship to child: _____

Health Insurance Information (including company and policy/group information): _____

Medical Information and Release

Dear Parents: The following trip has been arranged to complement the instructional program of your student. This trip has been approved according to the Board of Education Policy and guidelines established by the Superintendent of Schools. All school system policies and school rules are in effect for the duration of the trip. If you have any questions, please feel free to contact the Teacher-In-Charge. If you can chaperone, please check the box at the bottom and provide contact information. Please complete the bottom portion of this form, detach and return with cash or check to the Teacher-In-Charge. Howard County Public School System (HCPSS) is now offering Online Payment for School Activities (OSP). Please visit the OSP website: <https://osp.osmsinc.com/howardmd> to pay for student school fees by debit or credit card. The HCPSS Finance Office has contracted with the Envision Payment Solutions, Inc. for the electronic collection of check payments. If the check is returned unpaid, Envision Payment Solutions, Inc. will assess a \$35 fee allowed by Maryland state law and charged as an electronic fund transfer.

THE HOWARD COUNTY PUBLIC SCHOOL SYSTEM RESERVES THE RIGHT TO CANCEL A TRIP AT ANY TIME IN ORDER TO ENSURE THE SAFETY OF BOTH STUDENTS AND STAFF MEMBERS. IF SUCH A CANCELLATION OCCURS, THE SCHOOL SYSTEM IS NOT RESPONSIBLE FOR ANY FINANCIAL LOSS INCURRED BY THE PARENT. THE SCHOOL SYSTEM IS ALSO NOT RESPONSIBLE FOR ANY LOST OR STOLEN PERSONAL ITEMS.

This trip will be: Student Day Extended Day Overnight Non School Day

If the trip returns after the regular school day, the parent will pick up the student at the school within 15 minutes of return.
Alternate plans in case of postponement of cancellation:

I grant permission for (print student name) _____ to participate in the Berklee High School Jazz Festival and Competition Field Trip scheduled for Friday, January 25 to Sunday, January 27, 2019. I recognize that the Howard County Public School System cannot be held responsible for conditions beyond their control.

Parent Signature _____ Date _____